



# FEE WAIVER OR REDUCTION CRITERIA

## Arroyo Grande Police Department

Name

Address

Phone #

Check below each item that applies to your group or organization:

- Local Arroyo Grande based non-profit group or organization. "Local" is defined as 50% membership is from the City of Arroyo Grande.  
Organization ID #
- Non-profit group/organization serves youth only, ages 6-18; and no specific program fees are charged (other than registration fees).  
Registration fee charged  Number of youth served
- The group/organization donates 50% of its budget supporting programs/activities within the City of Arroyo Grande or the Five Cities area.  
Program or activity sponsored
- The activity requested and all proceeds will be used for a specific City of Arroyo Grande/Five Cities area public project, benefit, or cause.  
Specific service project
- The event proposed is open to the public, and the organization/sponsor is not requesting a donation or charging a fee for entry or to participants (vendors, speakers, etc.).
- Group or organization provides a yearly donation (equipment, monetary, services-in-kind) to the City of Arroyo Grande.  
Specific Donation  Date of Donation

Number of applicable criteria

**QUALIFICATIONS:** Groups meeting criteria items 1 - 6 above score 1 point each. A score of 4 or more points qualifies a group for a waiver or reduction of fees.

**WAIVER OF FEES:** All groups/organizations/sponsors requesting a Waiver of Fees must submit a completed Fee Waiver/Reduction Criteria Form with a letter detailing the event, which fees should be waived and verification of information requested on the criteria form (e.g., organization donates 50% of its budget-supporting programs in the Five Cities area). All forms and letters should be addressed to Chief of Police, Arroyo Grande Police Department, 200 N. Halcyon Road, Arroyo Grande, CA 93420.

**DETERMINATION:** All requests for the reduction or waiver of fees that require a Public Safety and Welfare Permit or Police Department Auxiliary Police Services will be reviewed by the Chief of Police. If the outcome is disputed, it can be appealed to the City Council.